

AGENDA  
CITY COUNCIL MEETING  
Monday, March 4, 2013  
7:30 P.M.

1. Call to Order
2. Minutes of February 4 and February 25, 2013 meetings

Old Business

3. Bill No. 13-1219: Personnel Policy

New Business

4. Visitors (All visitors wishing to address the Council must complete an information card and submit it to the City Clerk before the meeting begins)
5. Mayoral Appointment: Municipal Judge
6. 2013 Liquor License Applications: Casey's General Store, 510 Highway 61  
Ramey's, #1 Villa Shopping Center
7. Bid Review and Award: Wastewater System Improvements-Ultraviolet Disinfection
8. Resolution: Agreement with New Madrid County for Demolition of Building at 423 Main
9. Resolution: Civic Plus – Web Site Redesign and Annual Maintenance
10. Southwestern Power Administration – Adder Adjustment
11. City Administrator's Report

CLOSED SESSION, if requested, relative to:

- A. Legal actions, causes of action, or litigation (RSMo 610.021.1)
  - B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration there for (RSMo 610.021.2)
  - C. Hiring, firing, disciplining or promoting or particular employees when information relating to the performance or merit of individual employees is discussed or recorded (RSMo 610.021.3)
  - D. Preparation, including any discussions or work product, on behalf of the Council or its representatives for negotiations with employee groups (RSMo 610.021.9)
  - E. Sealed proposals and related documents or any documents related to a negotiated contract (RSMo 610.021.12)
12. Additional items, if requested.

BILL NO: 13-1219

ORDINANCE NO: \_\_\_\_\_

AN ORDINANCE AMENDING THE PERSONNEL POLICY AND PROCEDURE FOR THE CITY OF NEW MADRID, PROVIDING DATE SAME SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEW MADRID, as follows:

SECTION I: That the City of New Madrid deems it to be in the best interest of its employees to amend the personnel manual and procedures of the City of New Madrid previously adopted and enacted by Ordinance No. 965 on March 2, 1998.

SECTION II: That the amendments to the personnel manual establishes expectations, implements procedures and defines limits in areas including but not limited to: Appointments, Probationary period of Employment, Work Hours, On-Call Time, Residency Requirements, Cell Phone Usage, Compensatory Time, Sick/Maternity/Paternity and other types of Employee Leave, Uniforms, Retirement, Job Classification and Payroll, Employee Insurance, Employee Travel and Use of City Vehicles and other matters pertinent to the Employer-Employee relationship.

SECTION III: That it shall be unlawful for any person to change or alter by additions or deletions, any part or portion of such personnel manual, or to insert or delete pages or portions thereof, or to alter or tamper with in any manner whatsoever; except by amendments adopted by the Board of Aldermen.

SECTION IV: That it is in the best interest for the health, safety and welfare of the citizens of the City of New Madrid to amend said personnel manual.

SECTION V: That this ordinance shall be in effect from and after its passage and approval and any ordinances in conflict thereof are hereby repealed.

NOW, THEREFORE, BE IT ORDAINED that the amended personnel manual attached hereto and made a part hereof, be approved by the Board of Aldermen of the City of New Madrid.

READ TWO TIMES AND DULY PASSED AND APPROVED THIS \_\_\_\_\_DAY OF March, 2013.

\_\_\_\_\_  
Donnie Brown, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to Form:

\_\_\_\_\_  
Lynn N. Bock, City Attorney